



445 Hayimiisaxaa Way, Hartley Bay, BC V0V 1A0  
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## **JOB POSTING** **RECREATION WORKER**

### **Position Summary:**

Reporting to the Social Assistance Worker, the Recreation Worker will manage the recreation gym and set programs for sports and leisure programs for Gitga'at members in Hartley Bay. The Recreation Worker will schedule events, sports activities, and promote a healthy lifestyle.

### **Responsibilities:**

- Oversee the recreation program by assessing recreation needs in the community;
- Ensure a range of sports, recreation and cultural programs are planned and implemented weekly;
- Create and lead activities for children, youth and elders;
- Prep, advertise and escort on camping trips and/or picnic day trips;
- Recruit volunteers, students and members to participate in recreation programs;
- Ensure activities and recreation programs are known to the community through regular postings;
- Ensure all programs are implemented within safety policies and procedures and legislation;
- Ensure Recreation Facilities including gym, kitchen, office are clean and sterilized at all times;
- Follow up on all programs and activities and make recommendations for future programs and improvement to facilities and recreation program.

### **Knowledge, Skills and Abilities:**

- High School diploma or equivalent or a combination of education experience;
- 1 year of related experience in recreation, sport and leisure administration;
- Knowledge in events coordination and planning;
- Excellent written and verbal communication skills;
- Demonstrated strong leadership qualities;
- Have the ability to work with minimal supervision;
- Helpful and tactful and enthusiastic work ethic to the role and be a team player;
- Have a positive and helpful outlook to the position;
- A strong understanding of Gitga'at language and culture;
- Must model healthy lifestyle choices;
- Must be able to reside in Hartley Bay.

### **Working Conditions:**

- Work is performed in the recreation facilities and outdoors;
- Partake in strenuous and physical activities;
- Exciting, busy and noisy environment;
- Be willing to work irregular hours and perform other duties as requested;
- Successful Criminal Record Check due to working with children.

### **Licenses/Certificates:**

- First Aid or willing to train.

**Please apply by submitting a cover letter and resume to Gitga'at First Nation with  
"RECREATION WORKER" in the subject line, in Microsoft Word, to e-mail  
[jobs@gitgaat.ca](mailto:jobs@gitgaat.ca).**

**This Posting will remain open until filled.**

*Applicants of Gitga'at and/or Aboriginal ancestry are encouraged to apply. Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal Ancestry. Only short-listed applicants will be contacted.*