



## **Post Majority Manager Full Time position**

**Northwest Inter-Nation Family and Community Services**

### **JOB OPPORTUNITY**

**If these statements resonate with you, please consider this opportunity to join the [NIFCS](#) team as a Post Majority Manager. In the Terrace and Prince Rupert regions.**

**Position Summary:** Reporting to the Executive Director, the Post Majority Manager will ensure the development and implementation of plans, policies, procedures and practices of the Post Majority support services for NIFCS and the communities it serves. is responsible for the management of providing culturally appropriate integration of services to families. The Post Majority Manager is responsible for overseeing, supervising, and training post majority support services social workers and care workers. The objective is to create a collaborative team who work alongside other departments of NIFCS to provide strong support networks for youth and young adults who are eligible for these services.

#### **Primary Responsibilities and Duties:**

- Familiarization with the requirements for Post Majority Support Services from Indigenous Service Canada (ISC).
- Regularly providing details reports, documentation and feedback regarding the direct and indirect services provided by ISC and/or other organizations who support the program.
- Annual applications to ISC for continued financial support of the Post Majority Support Services program.
- Develop and implement policies and procedures which reflect First Nations's increasing responsibility for the delivery of post majority services and ensure cultural competence.
- Monthly financial, service delivery and needs reports.
- Overseeing and providing guidance and support through the Ministry program, Strengthening Abilities and Journeys of Empowerment.
- Provide Tsimshian and Haisla youth and young adults with financial supports based on the framework within policies to ensure the opportunity to thrive in various capacities, Education, Professional Development, Housing, Mental Health, Physical Health, Social well-being, Community Language and Culture
- Create a wrap-around approach based on the distinct needs of Tsimshian /Haisla youth and young adults.
- Support the meaningful (re)connection of youth and young adults with their families, culture, and community, develop supports that promote reunification or repatriation.
- Collaborate with finance department to ensure that all financial claims are processed and managed accordingly.
- Conduct assessments and development plans in collaboration with Post Majority Care Workers, youth, and young adults.

#### **Qualifications:**

- Proven understanding of relevant legislation of Post Majority Services.
- Experience developing and writing reports; financial, funding, government and internal.
- Experience working directly with Indigenous youth who have experiences with the Child and Family Services and/or Foster Care.
- Excellent verbal and written communication skills.

- Ability to work under pressure with professionalism.
- A valid class 5 BC driver's license.
- All employees of NIFCS are required to submit a Criminal Record Check with Vulnerable Screening, comply with the Occupational Health and Safety Act (OHSA), its regulations and all occupational health and safety policies and procedures. Further, to work evening and flexible hours and attend cultural awareness training, among other training.
- Preference will be given to those candidates with previous delegation with the ministry.
- *Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal Ancestry.*

### **Education / Work Experience**

- A MSW or BSW degree in social work.
- Minimum 3 years' experience working with an Indigenous community.

### **Compensation & Benefits**

- You can expect a supportive work environment, a total compensation package that includes a competitive wage, extended health and dental benefits.
- Depending on education and experience 95,000-110,000

### **Submission Deadline:**

- September 15, 2024
- Only those applicants who qualify for an interview will be contacted.
- We invite all interested parties to apply by emailing your cover letter and resume in the strictest confidence to the Human Resources Department at [hr@nifcs.org](mailto:hr@nifcs.org).